

RoPA360

RoPA360 is a practical alternative to expensive, under-supported mapping subscriptions. We combine a lawyer-led, outsourced data mapping service with an affordable platform, delivering an end-to-end solution without draining your team's time or budget.

A RoPA (Record of Processing Activities), or data map, is the foundation of robust global privacy compliance. It shows what data you collect, how it's used, shared and retained, and is a requirement for most organizations to meet their global privacy obligations.

In Europe and the UK, the GDPR mandates a formal RoPA, whilst many other countries (e.g. Brazil & China) and some US states expect businesses to maintain data inventories serving a similar purpose.

Regulators (and customers and employees) expect these records to be accurate and up to date, and Regulators frequently request them at the outset of investigations or audits.

A clear, well-maintained data map is therefore critical to demonstrating accountability, particularly as AI and emerging technologies add new layers of complexity to data use.

How RoPA360 can help

Designed for lean teams

Our managed service removes the resource burden of large-scale mapping exercises for time-poor privacy teams.

Select your platform

We can map into your existing system or provide our purpose-built RoPA hosting platform at a fraction of the cost of mainstream SaaS solutions.

Faster, more consistent mapping

Expert-led mapping overcomes low internal engagement and inconsistent self-service input, delivering an accurate and standardised RoPA in less time.

Ongoing maintenance

We can maintain and update your RoPA on a go-forward basis, keeping it current as processing activities change and protecting your initial investment.

How RoPA360 works

1. Collect

We collect data using structured questionnaires and targeted interviews, driving stronger stakeholder engagement and applying a consistent professional filter to reduce subjective inputs. We can build on existing materials or start afresh.

3. Report

Our expert mapping service will flush out any privacy concerns before they materialise into costly issues, giving real-time visibility into risks, and helping you target areas of weakness.

2. Map

We then map the data onto your chosen platform, whether that's your existing provider or Shoosmiths' cost-effective in-house solution, to deliver a clear data inventory for compliance, risk assessment, and day-to-day management.

4. Sustain and maintenance

A RoPA only delivers value if it is kept current. We can host, sustain and maintain your RoPA on an ongoing basis, preserving your initial investment and ensuring the same standard of privacy hygiene established on day one.

The screenshot shows the 'Personal Data' section of a Shoosmiths assessment. It includes a sidebar with navigation links: Home, Assessments, Processing Details, Personal Data (selected), Controller or Processor, Collection and Storage, Data Sharing, Miscellaneous, and Logout. The main content area contains a form for recording personal data processing activities. It starts with a question (2.1) asking for groups of individuals whose personal data is processed. Below this is a table with columns for Data Subject, Data Category, and Data Element. Two rows are pre-filled: 'Data Subject: Contractors' and 'Data Subject: Employees'. The form also includes a 'Justify your answer below.' section, a word count, and a question (2.2) about unique data subject groups. At the bottom are 'PREVIOUS', 'NEXT', and 'SAVE AND EXIT' buttons.

RoPA360 | Platform features

Users

Filter by Organisation Search

First name Last name Email address

Organisation: Shoosmiths EIGHT

+ ADD USER

First name* Last name*

John Doe

Email address*

JohnDoe@test.com

Mobile number*

776654433

Client*

Shoosmiths

Organisation*

Shoosmiths EIGHT

Role*

ClientSuperAdmin

☐ Notifications disabled ☒ User account is active

SUBMIT CANCEL

Secure administration: Sophisticated three-layer administrative access enables business users to engage directly with the RoPA while preserving data segregation and maintaining robust security controls.

SHOOSMITHS | RoPA360 SHOOSMITHS Shoosmiths | TC User

Home Assessments Processing Details Personal Data Controller or Processor Collection and Storage Data Sharing Miscellaneous Logout

Processing Details

11 What activity are you assessing? *

Select an item

Other

12 What business function carries out this processing activity? *

Select an item

Customer Services

Please provide further information below if applicable.

Word count: 0 | Characters: 0 / 2000

13 Who has responsibility for all the activities carried out in your department which may involve the processing of data? *

The answer should be provided as an email address

John.doe@ShoosmithsEight.com

Simple questionnaires: Accessible, Article 30-compliant questionnaires accelerate data collection and establish a consistent, structured dataset that is easy to maintain, search and update.

We believe an effective RoPA is driven by simplicity and ease of day-to-day maintenance, not unnecessary features. Our proprietary solution reverses the trend of bloated SaaS subscriptions, prioritising expert support over complexity.

SHOOSMITHS FOR WHAT MATTERS

Login

Enter Your Email Address

NEXT

You will be sent a one-time code to your registered email address. The one-time code will be valid for 2 minutes.

Inbuilt security: Dual factor authentication for each login.

RoPA360 | Platform features continued

Assessments Shoo + ADD ASSESSMENT

Name	Status	Organisation	User	Reminder frequency	Modified Date
▼ Client: Shoosmiths					
Customer Service	Draft	Shoosmiths EIGHT	JohnDoe@test.com	Annual	2025-12-04
Human Resources	Draft	Shoosmiths EIGHT	JohnDoe@test.com	Half-yearly	
Information Technology	Draft	Shoosmiths EIGHT	JohnDoe@test.com	Annual	
Legal	Draft	Shoosmiths EIGHT	JohnDoe@test.com	Annual	
Marketing	Draft	Shoosmiths EIGHT	JohnDoe@test.com	Annual	
Operations	Draft	Shoosmiths EIGHT	JohnDoe@test.com	Annual	

- Edit assessment
- Open reports folder
- Save PDF export to DMS
- Download PDF export
- View historical documents

Assessments: Access each Function's assessment in one place, with options to edit (Admins), view, download as PDF or access historical data.

SHOOSMITHS | RoPA360 SHOOSMITHS EIGHT

Client management Shoo

Client	Description	Organisations
Shoosmiths	Shoosmiths	Shoosmiths EIGHT

Rows per page: 10

- Open reports folder
- Save RoPA report
- Download RoPA report
- Download justification report

RoPA report: SuperAdmins can download the complete RoPA in XLS format, enabling advanced sorting, filtering and analysis in Microsoft Excel.

Edit Assessment

Assessment Name*
Human Resources

Description*
TBC

Client*
Shoosmiths

Template*
Shoosmiths Template

Organisation*
Shoosmiths EIGHT

User*
JohnDoe@test.com - [User]

Reminder frequency*
Half-yearly - [Half-yearly reminder]

Reminder frequency is applied from the assessment approval date.

Last Modified date

Last modified date is automatically updated as the assessment progresses.

Status
Draft

Status is automatically updated as the assessment progresses.

SUBMIT **CANCEL**

Automated reminders: Accountable function heads receive automated reminders to review and update their assessments, ensuring processing changes are captured and the RoPA remains current.

RoPA360 | Advanced search and filtering

The screenshot displays the Microsoft Excel interface with the RoPA360 data model. The 'Contact Details - Controller (Ent)' dropdown menu is open, showing sorting options (Sort A to Z, Sort Z to A, Sort by Colour, Sheet View) and filtering options (Clear Filter From 'Contact Details -...', Filter by Colour, Text Filters). The 'Text Filters' option is selected, showing a list of locations: (Select All), Birmingham, London (checked), Madrid, New York City, Shoosmiths EIGHT, Venice, and (Blanks). A 'Find and Replace' dialog box is also visible in the bottom left corner.

Search and filter: Once RoPAdata is consolidated and standardised in Excel, unlock powerful insight through advanced search, filtering and sorting, using the full data interrogation capabilities of the market's most familiar and robust tool.

The screenshot shows the 'Contact Details - Controller (Ent)' dropdown menu in Excel. The 'Text Filters' option is selected, displaying a list of locations: (Select All), Birmingham, London (checked), Madrid, New York City, Shoosmiths EIGHT, Venice, and (Blanks). The 'OK' button is highlighted.

Sort & order: Quickly identify high-risk processing, isolate common practices and spot compliance gaps before they require remediation.